

COUNTRY  CLUB TOUR

# **2023 Tournament Package**



# **780-408-8687**

[www.countryclubtour.com](http://www.countryclubtour.com)

# Welcome

Thank you for choosing Montgomery Glen to host your Golf Event this season! At Montgomery Glen, our professional and friendly staff will provide a relaxed atmosphere for you and your guests to enjoy our well-maintained golf course.

During your visit to Montgomery Glen, you will experience first rate customer service, fantastic food and a wonderful golf experience. We take pride in providing you with all the assistance you need to make your day run smooth and worry free.

Our facility is perfect for events of all sizes, up to a full shotgun of 144 people, and we personally look forward to working with you to help make your event the best it can be.



**John Wilson**

Head Golf Professional

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780.408-8687

**Jesse Chambers**

Food & Beverage Manager

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780-352-8623

## Location:

Hwy 13 and 2A  
Wetaskiwin, Ab

Website: [www.countryclubtour.com](http://www.countryclubtour.com)

# Tournament Fees

Montgomery Glen will put you at ease through our attention to detail and preparation for your day. We will assist you through all procedures of running your event including recommending holes for proximity markers, hole in one insurance needs, assigning teams and any other requirements you may have

## ***All Tournament Packages Include***

**The CCT Tournament Buffet ( details on next page )**

**18 Holes of Golf & Power Cart**

**Registration and Prize Table Set**

**Up**

**Microphone and Podium**

**Send Out and Pick Up Of All Proximity Markers**

## **2023 Tournament Rates**



**Monday –Thursday - \$89**

**Friday, Saturday, Sunday plus Holidays - \$99  
(GST Extra)**

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# Tournament Meal

## The CCT Tournament Buffet includes:

- ☐ Fresh baked dinner rolls
- ☐ Classic Caesar Salad
- ☐ Herb roasted baby potato
- ☐ BBQ'D baby back ribs
- ☐ Herb roasted Alberta chicken
- ☐ Assortment of Farmhouse Bakery  
Pie

**ADDITIONAL MEALS - \$35.00 plus GST**  
**(NON GOLFERS)**

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Any additional or alternate menu items may discussed with Tournament Coordinator. Pricing to be determined upon request.

# Organizer's Checklist

***Need help organizing your tournament? Use this handy checklist to make sure everything is done on time and to keep you organized!***

## **8 Weeks or more in advance**

- . Book your tournament date, time, approximate number of players and catering needs with the Tournament Coordinator by signing and sending in tournament contract, registration form and deposit
- . Confirm special requirements such as hole in one insurance.
- . Set the entry deadline for event several weeks in advance so guaranteed numbers are not an issue.
- . Begin registering participants by using our supplied site and surveying rental equipment needs, dietary restrictions and playing capabilities (handicap or average score) for grouping purposes. Remind players of the CCT policies on dress code, outside alcohol, pace of play and rainy day procedure.
- . Finalize tournament format based on players' abilities. The format of your event is subject to approval from the Professional staff at the selected CCT Course.
- . Consider proximity markers such as long drive, longest putt etc. ( We can advise what's best for this).
- . Cancellations must be made 21 days (or more) in advance.

## **14 days or more in advance**

- . Complete registration and collect payment from individuals to ensure your group arrives with the expected number of players.
- . Prepare tournament rules and check in procedure.
- . Provide the Tournament Coordinator with the following information:
  - . Expected number of golfers.
  - . Tentative catering needs (allergies, special services).
  - . Tentative prize/gift certificate requirements.
  - . Tentative proximity marker requirements.
  - . Tentative prize table and registration requirements.

## **10 days or more in advance**

- . **Supply Montgomery Glen with final numbers for golf and catering services and confirm final billing price. This is the minimum number you will be billed for. No Exceptions.**
- . CCT will provide an invoice a minimum of 5 days in advance. Please arrange payment of this invoice before your first tee time.
- . Return details sheets to Montgomery Glen.
- . Finalize prize/gift certificate requirements and hole competition needs.
- . Finalize driving range, club rentals or other miscellaneous needs.

## **Minimum 3 days in advance**

- . Send a player list to the course. Your cart signs will be generated from this list so please ensure it is specific with all first and last names.
- . Send a digital logo to the selected CCT Course if you would like your logo on the name plates and proximity markers.

# Tournament Expectations

## Payment:

**Final Event Numbers:** Final numbers for your event must be given ten (10) days prior to your event. Any on-course events such as liquor/food holes require Minimum fourteen (14) days' notice.

## Liquor Policy:

In accordance with Alberta Gaming and Liquor Commission guidelines, it is mandatory that all alcohol on site be purchased through CCT. Those guests who break this rule will have their alcohol confiscated and may be asked to leave the premises (without refund). ***This is a zero-tolerance policy.*** We also encourage all tournament coordinators to communicate a policy of responsible drinking to all participants. We also strongly encourage you to arrange taxi vouchers for any guests that require so. Country Club Tour staff reserve the right to discontinue alcohol service at any time. **Pro-serve designation is required for anyone serving alcoholic beverages on any of our CCT Properties.**

## Damages:

All tournament coordinators will be responsible for all or any damages to the course, equipment (including power carts), and our facilities caused by any of the event participants. **A credit card must be provided with your registration to cover any additional expenses/damages incurred on the day of your event.**

## Conduct and behavior:

Our staff are very important to us. In no way, will we tolerate any abuse, discrimination, sexual discrimination or disrespectful conduct. Any Tournament participants who show disrespect to our staff will be asked to leave the facility immediately (without refund).

## Slow Play:

Please instruct all participants to obey our Marshall's instructions at all times. **We do not permit slow play.** Slow groups will be asked to speed up, if no result then groups may be asked to pick up their ball and move into position recording an average score for the missed hole. For full shotgun tournaments, the expected completion time will be 5.5 hours. For tee time tournaments, the expected time will be 4.5 hours.

## Weather:

Golf is an outdoor activity and your event is expected to play in light to moderate weather conditions. If CCT deems the course unfit/unsafe for play, we will plan to move your event to another date or find another agreement acceptable to both parties.

Event Coordinator initial here to accept the above expectations\_\_\_\_\_