

COUNTRY  CLUB TOUR

**2019**

# Tournament Package



**780-408-8687**

[www.countryclubtour.com](http://www.countryclubtour.com)

# Welcome

Thank you for choosing Country Club Tour to host your Golf Event this season! At Country Club Tour, our professional and friendly staff will provide a relaxed atmosphere for you and your guests to enjoy our well-maintained golf courses

During your visit to any of our CCT Golf Courses, you will experience first rate customer service, fantastic food and a wonderful golf experience. We take pride in providing you with all the assistance you need to make your day run smooth and worry free.

Our facilities are perfect for events of all sizes, up to a full shotgun of 144 people, and we personally look forward to working with you to help make your event the best it can be.



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# Tournament Fee's

Country Club Tour will put you at ease through our attention to detail and preparation for your day. We will assist you through all procedures of running your event including recommending holes for proximity markers, hole in one insurance needs, assigning teams and any other requirements you may have

## *All Tournament Packages Include*

**\$5 per player prize credit**

**The CCT Tournament Buffet ( details on next page )**

**18 Holes of Golf & Power Cart**

**Driving Range / Practice Facility**

**Registration and Prize Table Set Up**

**Personalized Cart Signs and Score Cards**

**Wireless Microphone and Podium**

**Send Out and Pick Up Of All Proximity Markers**

## 2019 Tournament Rates



**Monday – Thursday Special    \$99.00**  
**Friday                                    \$109.00**  
**Saturday, Sunday, Holidays    \$119.00**

**ALL PRICING IS PLUS GST**

**\*\*\* GRATUITY INCLUDED\*\*\***



**Monday – Thursday Special    \$79.00**  
**Friday                                    \$79.00**  
**Saturday, Sunday, Holidays    \$109.00**

**\*All above rates do not include \$5.00 prize credit\***

**ALL PRICING IS PLUS GST**

**\*\*\* GRATUITY INCLUDED\*\*\***

# Tournament Meal

## The CCT Tournament Buffet includes:

8oz Alberta beef New York strip, garlic toast, oven roasted potatoes, Caesar salad, roasted vegetables medley, baked beans, dessert platter, coffee & tea.

### Additional Meals Only

Please add \$32 per person

(includes GST and gratuity)



## No Charge Substitutions for New York Steak

- BBQ Chicken Breast

- Vegetarian Dinner

Any additional or alternate menu items may be discussed with Tournament Coordinator. Pricing to be determined upon request.

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### Breakfast

-Coffee & Muffin \$4.95

(Assorted muffins, coffee/tea/juice)

-Breakfast Sandwich \$5.95

(Fried Egg, bacon & Cheese on a bun, Coffee/Tea)

-Full Breakfast Buffett \$15.95

(Scrambled eggs, bacon, sausage, hash browns, fresh fruit, coffee/tea/juice)

### Drink Tickets

Drink Tickets (any beer/cooler/hi-ball) - \$5.75

Drink & Hotdog - \$10.00

**ALL PRICING IS SUBJECT TO 5% GST & 15% GRATUITY**

# Organizer's Checklist

***Need help organizing your tournament? Use this handy checklist to make sure everything is done on time and to keep you organized!***

## **8 Weeks or more in advance**

- Book your tournament date, time, approximate number of players and catering needs with the CCT Tournament Coordinator by signing and sending in tournament contract, registration form and deposit
- Confirm special requirements such as logoed merchandise or hole in one insurance.
- Set the entry deadline for event several weeks in advance so guaranteed numbers are not an issue.
- Begin registering participants by collecting fees and surveying rental equipment needs, dietary restrictions and playing capabilities (handicap or average score) for grouping purposes. Remind players of the CCT policies on dress code, outside alcohol, pace of play and rainy day procedure.
- Finalize tournament format based on players' abilities. The format of your event is subject to approval from the Professional staff at the selected CCT Course.
- Consider proximity markers such as long drive, longest putt etc.
- Cancellations must be made 21 days (or more) in advance.

## **21 days or more in advance**

- Complete registration and collect payment from individuals to ensure your group arrives with the expected number of players.
- Prepare tournament rules and check in procedure.
- Provide the CCT Tournament Coordinator with the following information:
  - Expected number of golfers.
  - Tentative catering needs (allergies, special services).
  - Tentative prize/gift certificate requirements.
  - Tentative proximity marker requirements.
  - Tentative prize table and registration requirements.

## **10 days or more in advance**

- Supply the selected CCT Course with final numbers for golf and catering services and confirm final billing price. This is the minimum number you will be billed for. No Exceptions.**
- CCT will provide an invoice a minimum of 5 days in advance. Please arrange payment of this invoice before your first tee time.
- Return details sheets to the selected CCT Course.
- Finalize prize/gift certificate requirements and hole competition needs.
- Finalize driving range, club rentals or other miscellaneous needs.

## **Minimum 3 days in advance**

- Send a player list to the selected CCT Course. Your cart signs will be generated from this list so please ensure it is specific with all first and last names.
- Send a digital logo to the selected CCT Course if you would like your logo on the name plates and proximity markers.

# Tournament Expectations

## Payment:

Final payment for your event will be due entirely on the day of your event unless other arrangements have been made.

**Final Event Numbers: Final numbers for your event must be given ten (10) days prior to your event. Any on-course events such as liquor/food holes require Minimum fourteen (14) days' notice.**

## Liquor Policy:

In accordance with Alberta Gaming and Liquor Commission guidelines, it is mandatory that all alcohol on site be purchased through CCT. Those guests who break this rule will have their alcohol confiscated and may be asked to leave the premises (without refund). ***This is a zero-tolerance policy.*** We also encourage all tournament coordinators to communicate a policy of responsible drinking to all participants. We also strongly encourage you to arrange taxi vouchers for any guests that require so. Country Club Tour staff reserve the right to discontinue alcohol service at any time. **Pro-serve designation is required for anyone serving alcoholic beverages on any of our CCT Properties.**

## Damages:

All tournament coordinators will be responsible for all or any damages to the course, equipment (including power carts), and our facilities caused by any of the event participants. **A credit card must be provided with your registration to cover any additional expenses/damages incurred on the day of your event.**

## Conduct and behavior:

Our staff are very important to us. In no way, will we tolerate any abuse, discrimination, sexual discrimination or disrespectful conduct. Any Tournament participants who show disrespect to our staff will be asked to leave the facility immediately (without refund).

## Slow Play:

Please instruct all participants to obey our Marshall's instructions at all times. **We do not permit slow play.** Slow groups will be asked to speed up, if no result then groups may be asked to pick up their ball and move into position recording an average score for the missed hole. For full shotgun tournaments, the expected completion time will be 5.5 hours. For tee time tournaments, the expected time will be 4.5 hours.

## Weather:

Golf is an outdoor activity and your event is expected to play in light to moderate weather conditions. If CCT deems the course unfit/unsafe for play, we will plan to move your event to another date or find another agreement acceptable to both parties.

Event Coordinator initial here to accept the above expectations\_\_\_\_\_



# CCT Registration Form

Please Select Golf Course



Tournament Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ On Site Contact: \_\_\_\_\_

Billing Address (include postal code): \_\_\_\_\_

Phone (Work): \_\_\_\_\_ Phone (cell): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Tournament Date: \_\_\_\_\_

Start Time: \_\_\_\_\_ Estimated number of players: \_\_\_\_\_

Deposit Amount \$500 (Non-Refundable) **(final number of players due 10 days in advance)**

Method of Payment: **Credit Card** **Cheque** **Debit** **Cash**

Credit Card number: \_\_\_\_\_ Ex Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Authorizing Signature: \_\_\_\_\_

**\*\* Mandatory regardless of intended method of payment \*\***

**Please note that your event will not be considered booked until the selected CCT Golf Course receives the tournament deposit and the Tournament Expectations and CCT Registration Form's after signing.**

I, the undersigned, have read, understand, and accept all contract details and expectations as stated on the previous page.

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

# Contacts



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